**Duke CFAR Pilot Grant Program Application Checklist**

**Grant Title:** Click or tap here to enter text.

**Submission Date:** Click or tap here to enter text.

**Applicant information**

**Applicant:** Click or tap here to enter text. **Department/Division:** Click or tap here to enter text.

**Co-Applicant:** Click or tap here to enter text. **Department/Division:** Click or tap here to enter text.

**International Project Location:** Click or tap here to enter text.

**Budget:** Click or tap here to enter text.

**BFR#:** Click or tap here to enter text.

**Applicant’s Departmental Grants Manager Contact:** Click or tap here to enter text.

**Please indicate your faculty rank below**

**Applicant**

[ ] Postdoctoral or Clinical Fellow (if funded, requires CFAR Mentoring Plan)

[ ]  Medical Instructor/Lecturer (if funded, requires a CFAR Mentoring Plan)

[ ]  Assistant Professor (if funded, requires a CFAR Mentoring Plan)

[ ]  Associate or Full Professor

**Co-Applicant**

[ ]  Assistant Professor (if funded, requires PI status approval)

[ ]  Associate or Full Professor

**PI Status** (required for residents, post-docs, research scientists, and non-regular rank faculty)

[ ]  Approval document attached

**Did the Applicant or Co-Applicant have previous CFAR Funding?**

[ ] Yes, Applicant [ ] Yes, Co-Applicant [ ] No

If *yes*, please answer the following questions about the previous award:

Title: Click or tap here to enter text.

Date of Award: Click or tap here to enter text.

Publications resulting from Award: Click or tap here to enter text.

Funding resulting from Award: Click or tap here to enter text.

How is this proposed research different from the previous award? Click or tap here to enter text.

**Self-reporting of CFAR user Category for the NIH**

Required by the NIH

*All CFAR users will fall into* ***one of these*** *four categories. Indicate all user category(s) that apply.*

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant | Co-Applicant | **NIH Category** | **Description** |
|[ ] [ ]  1 - NIH AIDS PI | Individuals who have ever been the PI on an R01 equivalent grant in HIV/AIDS (R01 equivalents include R01, R23, R29, R37 and, after 2008, DP2) |
|[ ] [ ]  2 - NIH PIs being brought into AIDS research | Individuals who are or have ever been the PI on an R01 equivalent grant, *but never in HIV/AIDS* |
|[ ] [ ]  3 - New Investigator | A PD/PI who has not previously competed successfully as a PD/PI for a substantial independent research award (R01) is considered a New Investigator. Previous funding on an R03 or R21 without serving as PI for an R01 is still considered “New Investigator” |
|[ ] [ ]  4 - AIDS-research Pipeline | CFAR Users who have not yet received direct funding from NIH\*\* as PI or Co-PI funding on any NIH grant mechanism. |

\*\*Individuals whose only NIH funding at the PI or PD level has come *indirectly* from NIH, for example via an NIH CFAR Administrative Supplement, fall into Category 4.

*Some CFAR users will also fall into one of these categories. Please check all that apply.*

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant | Co-Applicant | **NIH Category** | **Description** |
|[ ] [ ]  5 - Developmental Core Special Emphasis | Recipients of Core B research funding, mentoring, and/or other services |
|[ ] [ ]  6 - Recipients of NIH CFAR administrative supplements | Recipients of NIH CFAR administrative supplements |
|[ ] [ ]  7 - NIH Special Emphasis | Members of underrepresented groups in AIDS research. These include African-Americans, Hispanics, American Indians, Alaska natives, native Hawaiians, and Pacific Islanders |
|[ ] [ ]  8 - NIH Special Emphasis | CFAR Users who have not yet received direct funding from NIH\*\* as PI or Co-PI funding on any NIH grant mechanism. |

**Next Generation Researchers Initiative Status**

As defined by the NIH.

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant | Co-Applicant |  | **Description** |
|[ ] [ ]  Early Stage Investigator (ESI) | An ESI is a Program Director / Principal Investigator (PD/PI) who has completed their terminal research degree or end of post-graduate clinical training, whichever date is later, within the past 10 years and who has not previously competed successfully as PD/PI for a substantial NIH independent research award. |
|[ ] [ ]  Early Established Investigator (EEI) | An EEI is a PD/PI who is within 10 years of receiving their first substantial, independent competing NIH R01-equivalent research award as an ESI. |

**HIV/AIDS Priority Targeted Areas**

FY 2021 to FY 2025 HIV/AIDS Research Priorities are listed below. Please check the priority area(s) that your research project is aligned with.

[ ]  Reduce the incidence of HIV/AIDS, including the development of safe and effective HIV/AIDS vaccines and microbicides;

[ ]  Develop the next generation of HIV therapies with improved safety and ease of use;

[ ]  Discover a cure for HIV/AIDS; and

[ ]  Reduce HIV-associated comorbidities and coinfections.

[ ]  Basic research, health disparities, behavioral and social sciences research, epidemiology, information dissemination, implementation sciences, and training that cut across the four priority areas are also supported.

**Pre-submission review**

The Duke CFAR provides early stage CFAR members support prior to the submission of their Pilot Grant application. Please list any pre-submission support you received. (e.g., Specific Aims review, Statistical review, CFAR Core review, etc.)

Click or tap here to enter text.

**Grant Review Training**

The Duke CFAR Developmental Core provides CFAR members an introduction to the grant review process by allowing CFAR faculty and postdoctoral trainees to observe the small grant review process to learn the types of discussions that develop during a grant review meeting. At this time, those observing the Pilot grant review are permitted to observe the discussion, but they are not permitted access to the reviewer’s written critiques.

Would you be willing to allow your CFAR Developmental Core Pilot grant application and summary statement to be used in future grant review training sessions?

[ ] Yes [ ] No

**Public Health Statement**

*Communicate the public health relevance of the project to the public in 2-3 sentences, using plain language understandable by a general audience. Describe how, in the short or long term, the research would contribute to the well-being of Persons Living with HIV and/or prevent future infections*

type here

**Project Summary/Abstract**

*Limit length to 30 lines or less of text, include the project’s broad, long-term objectives and specific aims, and include a description of the research design and methods for achieving the stated goals*

type here

**Plan for future funding**

type here

**Duplication of Funding**

If a Pilot grant is funded by the Duke CFAR and a similar proposal is funded by NIH during that same funding year, the applicant must meet with CFAR to either 1- make sure the research proposal from CFAR does not overlap with the NIH proposal or 2- return funds to CFAR or refuse funds from NIH.

**CFAR Mentoring Plan**

As a condition of award, *Post-Doctoral and Clinical Fellows*, *Junior Faculty* (i.e. Instructor, Assistant Professor) and *Researchers new to HIV/AIDS* are required to have a mentoring plan that includes a CFAR member as a constituent. The CFAR member must be a Core Leader or an experienced researcher with a faculty rank of at least Associate Professor.